

4.0 Finance

4.1 CEO Report November 2008
Expenditures Year to Date
Expenditures & Forecast Report

E. Block reviewed the highlights of the financial report.

- Projecting a deficit of 2.3 million, as a result of a more accurate accrual process. We were under accrued for this year. There is now a process in place to identify assumptions and what they are based on. Analysis of accruals resulted in an increase of 400,000.
- FTE's are 171.
- 9 of 10 Regions are reporting a deficit.
- Board Conference costs are to be transferred from our budget – these are to be paid by the department.

4.2 Audit and Finance Committee
Report

Acting Chair Lee reported on the Audit and Finance Committee meeting.

- Child intervention costs – 10,000 surplus.
- Expenditures / Caseload / FTE
- Board expenditures
- Cost containment strategies.

B. Lee moved to have the report accepted as read.

**Motion 62-08
Consensus**

5.0 Board Committee Reports

5.1 Aboriginal Committee Report

Chair Maglione reported on the Aboriginal Committee meeting.

- DFNA visits
- Alexis Christmas function on Dec 6th.
- VC presentation from Randy Ross – Regarding Bigstone working relations. Draft protocol agreement to go to SLT in January 2009. Identified several areas of concern that they are worked on with Bigstone. Family enhancement with DFNA was also discussed. Discussed the Impact from Land claim on Peerless Lake and Chip Lake. Kinship care and private guardianship agreements.
- MNA governance agreement discussion.
- Quarterly updates of statistics on aboriginal children in the system will be provided for information.
- DFNA funding information was reviewed.
- Committee chair to draft a letter of invite to Fred Anderson to attend a meeting in the New Year.
- In January committee to review cross-cultural training.
- Terms of Reference to be brought forward to January.
- Co Chair assembly meeting discussion took place regarding aboriginal services. Feb 20th this the next co-chair meeting.
- MNA is holding an open house on Dec 18th. Gina Potts Alexis will attend on behalf of the board.

P. Vasseur moved to accept the Aboriginal report as read.

- Elections for aboriginal organizations - INAC has that information. Fred Anderson's office may have info.

Action: BF to the Aboriginal committee agenda to

**Motion 63-08
Consensus**

follow up on. Gina Potts Alexis has agreed to check on dates of elections and forward to CEO. A formal letter will be sent from the board.

5.2 Policy Committee Report

Chair Huggan reported on the Policy Committee meeting.

5.2.1 Policy B5, B7, B8

- Review the Terms of Reference for all committees – continuity has not been met for all Terms. All will be sent back to the committees for review. Chair Huggan will outline the parts that are missing for each TOR.
- Reviewed policies B5 – B. Lee moved to accept the Policy as read.
- B7 - One edit was reviewed. B. Lee moved to accept the Policy with one edit.
- B8. – B. Lee moved to accept the Policy as read.
- Vision and Mission A-2 will be brought forward to the January board meeting for a full board discussion.

**Motion 64-08
Consensus
Motion 65-08
Consensus
Motion 66-08
Consensus**

C. Sheremata moved to accept the Policy report to the Board.

**Motion 67-08
Consensus**

6.0 Old Business

6.1 Strategic Goal # 3
Discussion

- Community consultations rotate around the 4 zones, as well, community teas are considered to be Community engagement events.
- Business planners table has had discussions around doing different styles of consultations (holding these every second year, rotating between different audiences etc.).
- Youth consultation expanded to one in each zone this year.
- Aboriginal Videoconference consultation was a new process this year. Discussion regarding protocol practices needing to be consistent when meeting with aboriginal elders and leaders, engaging aboriginals in other processes, and feedback from consultations that were held across the Region this past year. Economic partnerships – how can we work together with all areas (Eg. Common ground initiative in the North zone). Suggestions: have the CEO explore what other regions are doing; Utilizing the website to receive feedback from those who cannot attend the consultation; send a letter to gather feedback to those who were unable to attend.
- Discussion regarding specific reference in the business plan of information gathered from the consultations.
- **Action: CEO to bring back a theme or action plan for the community consultations to the board for review in March/May 2009.**
- Intent of the Strategic Plan is to review regularly as a board to ensure it is still a valid goal. The board approved this goal as a valid one.

6.2 Cost Containment Strategy

- CEO indicated the impact of cost containment strategies have been reviewed with the management team for feedback from staff. General sense was it was moving in the right direction.

7.0 NEW BUSINESS

7.1 Triple P Stepping Stones Presentation – Jenni Enders

- Jenni Enders joined the meeting to give a presentation on Triple P (Positive Parenting Program).
- Stepping Stones specifically for FSCD.
- Multi level program to assist the family to better manage challenging issues.
- 5 levels – 4 of the 5 levels are being piloted (Pilot regions are Calgary, Edmonton & Region 7)
- Level 1: Media based campaign
- Level 2: Information and advice component
- Level 3: Primary care - Narrow focused parent program
- Level 4: Standard group self directed Triple P
- Level 5: Not currently offered – for families that are at risk.
- FSCD is interested in a branch of level 4. Opportunity to offer supports/services to families with more challenges.
- Operates as a self regulatory program. 8–10 week program.
- Look at parent link centers to deliver the Triple P.
- All Practitioners have to go through an Accreditation process.
- First family has completed the entire session. Another family reassessed their family situation and felt that they would not continue with the program. Another family has now accessed the program and is working through the process.
- Currently have Practitioners in each zone: Barrhead, Bonnyville, Slave Lake and Hinton – connected with the parent link centers. Private practitioners are also available to travel across the region. There are currently 9 practitioners in our region.
- New training in January to happen – intent is to meet with families 3-4 times meetings to deal with the issues prior to them going through the entire process. We are hoping to train 7 practitioners in our region for this process.
- Group training aspect is being examined.
- September of 2007 was the beginning of the pilot to March 2011. Evaluation is currently being developed. Begin evaluation process in September 2009.
- Program has been tested on many programs such as FASD, Reactive disorder and Autistic children.
- Parent Link centers are open to any family who wants to take the training. Private practitioners can use the parent link center to offer the training.
- Going forward with the three regions, through the evaluation process explore options of expanding to other regions.
- BC on the island, Manitoba and Ontario are also using the program.

- J. Enders shared news of a new Partnership with Persons with Developmental Disabilities (PDD) North East Alberta and Alberta Employment Industry (AEI) to develop a Parent Resource system. Intent of the partnership is to assist families to manage their employment work – working with families to build connections.

- 7.2 Deskersizing – Jenni Enders
 - J. Enders shared some exercises you can do at your desk.
- 7.3 Perpetual Calendar
 - For information.
- 7.4 Board Member Buddy System
 - If a board member misses a meeting, they would have a “buddy” to answer any questions they have.
 - Mentoring aspect, for clarifying.
 - Not a formal process. Up to each board member to follow up when they miss a meeting.
 - **Action: BF to the Team building session January 29th.**
- 7.5 Board Team Building Event
January 29, 2009
 - **Action: EA to connect with Heather Halpenny to confirm accommodation details, and ask for an outline/agenda of the day.**
- 7.6 Employee Exit Summary
 - B. Lee moved to go in camera session at 1:15 pm.
 - Office managers will be asked to offer a prepaid envelope with the survey when an employee leaves.
 - B. Lee moved out of camera at 1:28 pm.
- 7.7 CIF Committee – 2 Board members needed
 - Applications for approval – 2 board members to serve on the committee. Candice Maglione and Wendy Huggan to be the two members. **Action: EA to let Misha Kolboc know, cc her Manager, Nancy Yee.**
- 7.8 Allocation Framework Review
 - Governing committee and a reviewing committee to review the way dollars are allocated to the regions.
 - Brian Broughton to sit on this committee.
 - **Action: EA to let Carol Ann Patteanau – Mary Jane Graham that B. Broughton will be on the committee.**

8.0 Reports

- 8.1 CEO Report
 - Corporate Services update
 - FASD Network
 - Region 10 Partnership Update
 - Child and Youth Advocate review
 - Permanency Update
 - FASD Community of Practice Pilot Project
 - Clarification at last board meeting – Region 7 is the only Region to reach its 3-year target.
 - YAC was recently given their 3-year accreditation by the Canadian accreditation service. Only group to receive a 3-year accreditation – national accreditation process.
 - Permanency figures: 28 was the target. As of Dec 31st we will have achieved 40.
- 8.2 Co-Chairs Report
 - On behalf of A. Franklin, B. Broughton shared her appreciation to Gina Potts Alexis regarding her attendance at the Christmas party in Alexis.
 - Co Chair Broughton:
 - Attended Dec 3-4 Board evaluations – most of the individual interviews were completed - 3 left to do.
 - Co Chair assembly Dec 9 & 10. Meeting with the Deputy

Minister re Services to Aboriginal Children, Youth & Families.

- Talking circle was part of the meeting. B. Broughton shared some of the feelings/comments that were shared by the attendees.
- Feb 20th is another session set up with the Deputy Minister. Committee of 5-6 Co-Chairs to set the framework and agenda for the day's discussion.
- Board leadership conference review. One solution discussed is to have a conference every second year. Another is a less expensive location. **BF for discussion at the January 28th Board Meeting.**
- Assembly strategic goals discussion.
- Progress on Ministry business plan committee – CEO presence in this process was discussed.
- Ministry's advisory committee to parent link centers has been disbanded – Co-Chair Broughton sat on this committee.
- Jan 5th interview of a potential new board member from Slave Lake.


9.0 Next Meeting

Next Board meeting will be held on Wednesday January 28, 2009, in Westlock, AB.

10.0 Adjournment

B. Lee moved to adjourn the meeting. Meeting was adjourned at 2:45 pm.

Minutes from Regular Board Meeting held Wednesday December 17, 2008, approved by:



Brian Broughton



Date



Audrey Franklin



Date